



MINUTES
APPROVED
4.8.2014

**DRAFT Minutes of meeting held on Monday 30th June 2014
in the Hugh Miller Institute**

Community Councillors: Jeremy Price (JP) Chair, Vivienne Plampton (VP) Treasurer, Gabriele Pearson (GP) Secretary, Diane Brawn (DB), Estelle Quick (EQ),

Highland Councillors: Cllr David Alston(DA), Cllr Craig Fraser(CF)

Police Scotland: Not present

Community Council Minute Secretary: Gillian McNaught

Item	Details	Action
1	<u>Chairman's Welcome</u> JP welcomed everyone to the meeting. He also welcomed Gillian McNaught to her first meeting as minute secretary.	
1.1	<u>Apologies:</u> Andrew Hulse & PS MacNeil	
2	<u>Approval of previous Minutes 28th April and 2nd June</u> 28th April approved by DB and seconded by VP 2nd June approved by GP and DB	
2.1	Amendment: 02/06/2014, 3.3 "Jeremy" to be replaced with "Vivienne"	GM
3	<u>Youth Issues</u> GP would like to see a Youth Representative on the CC and it was agreed it was a helpful appointment. Wanda Mackay has advertised but no-one has come forward. JP has agreed to follow this up with Wanda.	JP

Item	Details	Action
4	<u>Police Report</u>	
4.1	GP presented Sgt McNeil's report. Appendix A.	
4.2	GP has been alerted to minor vandalism behind the Industrial Estate, although this has not been reported officially.	
4.3	DA informed the meeting of a significant reduction in violent crime, which is the result excellent policing and a scheme, piloted in Inverness and now rolled out across Highland, that has focused on building good relationships with the licencees.	
4.4	PC Darren Williams is about to retire. It was agreed an acknowledgement would be appropriate. EQ will provide more detailed feedback.	EQ

Item	Details	Action
5	<u>Matters Arising from 28 April 2014 minutes</u>	
5.1	(6.7 Contact with Dr Issy MacPhail) GP made contact but has not had a response. Will email again.	GP
5.2	(7.1 Items requiring rectification and repair). Ongoing.	CF
5.3	(7.3 Quotes for repair to bus stops). VP has had a quote to repair the bus shelter on the links but awaits a second quote. Once this has been received she will email the committee.	VP
5.4	(7.4 Smiley speed indicator for Cromarty). DA confirmed a moveable one is not available. Discharged	
5.5	(7.5 Problems with fault reporting system at HC). DA reported new HC website is up and running and it should be easier to report issues. CF and DA emphasised it was important for HC to receive feedback in order to continue improving this service.	
5.6	(7.7 Discussions with Jon Palmer about leaflet production). Discharged . It was agreed to get a costing for 1-2000 copies of a leaflet similar to the current information/historical one and progress from there.	VP
5.7	(13.4 Pass details of website guidelines to Kristina Dupar). JP has done. Discharged	
5.8	(13.5 Send letter of support to Highland Skateparks). JP done. Discharged .	
5.9	Ongoing. Increased communication with community.	All
5.10	No matters arising from 2nd June 2014 minutes	
6	<u>Gaelic Chapel</u>	
	CF has written to John Nightingale and hopes to progress once he has heard from him. A Trust is still to be set up.	CF

Item	Details	Action
7	<u>Community Councillors' Portfolios-review/update</u>	
7.1	Removed from the portfolio list: <ul style="list-style-type: none"> • Sea Defences • Action for Older People • Community Land Ownership • Community Energy Scheme 	
7.2	Environmental issues, Maintenance of green areas, road surfaces: GP with support from DB Transport & Local Business Information/Tourism: AH Litter on beaches and links: AH supported by CF Community Groups/Event and attending meetings related to these: EQ Cromarty leaflets and Books: VP Victoria Hall: VP with support from Alan Plampton and JP Planning & Police: GP Outlying District Planning & Transition Black Isle/Million Miles Project: DB Finance: VP	
7.3	Added Portfolio Items: <ul style="list-style-type: none"> • Nigg Liaison: DB • Black Isle Community Council Liaison: GP supported by DB 	
7.4	<u>Nigg Liaison Group</u> DB reported The Academy is busy and security of the site has improved with the moving of mounds of earth to the inside of the site wall. Impact piling will begin this week and a hydraulic breaker, which may necessitate some noise, will be starting shortly for a limited time. An Open Day is to be arranged. Details about these matters will be passed to Kristine Dupar for inclusion on the Cromarty Live. Concerns have been raised about drivers speeding from the A9 to Nigg, and although there have been calls for a 50 mph limit, it could set a precedent for other communities to ask for similar limits.	DB
7.5	GP said that noise from Nigg was still an issue and that any complainants should be reminded there is a box located in the Post office for such matters.	
7.7	<u>Black Isle Community Council Liaison Group</u> GP reported that a discussion took place about roles and responsibilities and how Community Councils interact with the Highland Council (HC) in different ways. With regard to individuals approaching CCC members with issues or complaints, it was agreed that if possible, people should be encouraged to go direct to the HC Service Centre. A reference number is then given and logged and therefor matters can be followed up more easily.	

Item	Details	Action
8 8.1	<p data-bbox="263 219 774 253"><u>Victoria Hall and Youth Cafe Report</u></p> <p data-bbox="263 257 853 291">VP circulated these reports (appendix B & C)</p> <p data-bbox="263 336 1316 526">A request had been received from the Gala Committee for a 1 hour license extension until 1am instead of midnight for their ceilidh on Saturday 16th August. (CF declared an interest as a member of the Licensing Board Committee and left the room) It was agreed by all that the VHMC make an application on behalf of the CC for this extension with the conditions:</p> <ul style="list-style-type: none"> <li data-bbox="263 537 790 571">(a) this decision does not set a precedent <li data-bbox="263 577 710 611">(b) entry is supervised at all times <li data-bbox="263 618 965 651">(c) no alcohol consumed by/sold to anyone under age 	VP
9 9.1	<p data-bbox="263 723 534 757"><u>Treasurer's Report</u></p> <p data-bbox="263 801 1013 835">VP presented her report. Attached separately, Appendix D</p> <p data-bbox="263 880 1284 958">VP proposed getting a quote for new perspex on the CC Notice Board on Bank Street. Agreed</p>	VP

Item	Details	Action
10	<u>Highland Councillors' Reports</u>	
	<u>Craig Fraser</u>	
10.1	CF reported that the new Dog Poo Bin at the rear of the car park above the Bowling Green was now in use.	
10.2	Complaints have been received about the Allan Square toilets, in particular, the male one, being very smelly. CF will contact the Area Community Services Manager, Tina Luxton to report.	CF
10.3	CF will contact Sam Lowe and ask him to look at the ground beside the ice house to improve the state of the shrubs and identify what can be kept and what should be removed.	CF
10.4	There have been complaints about the Nigg Ferry not running, sometimes as a result of low tides, and there being no information available to travellers. It was suggested that it would be helpful to have notices posted about tides, to log problems with the HC or to alert Radio Traffic News. Dialogue with the owners will continue to rectify these communication problems.	CF
10.5	<u>David Alston</u>	
	DA suggests it would be good for Cromarty to look at possible bids for LEADER funding and an application to the Community Coastal Fund.	All
10.6	Cromarty Medieval Burgh Archeological Dig has succeeded in securing £80,000 of funding from various sources for the next 3 years.	
10.7	Superfast Broadband will be in Cromarty by the end of 2014, through Community Broadband Scotland and HIE. DA suggests the CCC's first priority would be to discover who is not receiving the service once it is launched.	All
10.8	DB asked about repairs to the Fairy Glen road. CF said work will start in August to address the problems of excess water and will involve drainage, gully work and kerb work. CF will write to Tina Luxton at HC asking if any preparatory work will be required.	

Item	Details	Action
11	<u>Correspondence</u>	
11.1	Two August events commemorating the centenary of world war one. No CCC representative able to attend.	
11.2	National Planning Framework3/ Scottish planning policy, can be found on website	?
11.3	Enterprising thinking, what communities can do in relation to health and social care. 8th of July, Ullapool.	
11.4	Supporting Armed services community event. 24th of June, London	EQ
11.5	Tracy Shaw, RCOP Community Networker. Looking at health and well being of older people. Wants to organise an event to gather views of what is lacking on the Black Isle. Estelle to contact her.	
11.6	Million Miles Project- update of what has been happening- under Diane's portfolio.	
11.8	Links flowerbeds. Discussed under 10.3	
11.9	A request has been made to re-site the sign for Burnside, which is currently on a resident's wall, to the Brewery building. CF will contact Diane Agnew to organise re-location.	CF
11.10	A resident complained the lid on the rubbish bin at the Victoria Hall was missing, so requires replacing. VP commented the bin at the multi courts should be removed entirely as it had been used by young people to climb onto the Victoria Hall roof and she would look into this.	VP
11.11	A complaint has been received about younger members of the public relieving themselves in the bus shelter. VP will feed this back to Fraser Thomson.	VP
11.12	JP had received a letter of complaint regarding two boats and and caravan abandoned on Shore Street on Estate land. DA said HC have no powers to remove them, so JP will speak to Anne Short and Ross Couper to try and track down the owners	JP
11.12	JP has received complaints about the Fair in April in relation to damage to the grass etc. DA said the Fair contacts the Councillors and the Chair of the CC each year in advance so this would be the time to mention this issue.	JP
11.13	It has been noticed by several residents that the Coalheugh Well has been damaged. It belongs to Cromarty Estate so JP will contact John Nightingale	JP

Item	Details	Action
12	<p><u>Any Other Business</u></p> <p>Seaplane memorial plinth. Ongoing.</p>	All
13	<p><u>Date of Next meeting</u></p> <p>Monday 4th August 2014 @ 7.30pm, Hugh Miller Institute, Cromarty</p>	
14	<p><u>Planning</u></p> <p>DA and CF were thanked and left the meeting.</p> <p>GP circulated planning applications prior to the meeting. Appendix E.</p> <p>All are pending, no updates and still outstanding.</p>	
	<p>JP thanked everyone for attending and for their input.</p>	

Appendix A
Agenda item no 4



COMMUNITY ENGAGEMENT FORM

Command Area	Ross & Cromarty	Community Group	Cromarty Community Council
Station	Dingwall	Officer Attending	PS 588 D MacNeil
Date of Meeting	30/06/2014	Location	Hugh Miller Institute, Cromarty

Meeting Preparation

Ward and Local Policing Plan Priorities.	Activities conducted over the reporting period to support those priorities.
1. Road Safety	This has been identified as a Police Scotland priority and will continue to be a National focus. Operation Route (Speed checks) to ensure road safety particularly around school areas continues to be a focus. Drink drive initiative has just been concluded within the Highland & Islands Division with a significant number of persons reported for related offences.
2. Alcohol Abuse	No issues of note in the Cromarty area.
3. Anti-social behaviour	No issues of note in the Cromarty area.
Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table	
None outstanding	
Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc	

In the period since the last meeting, between the 29/04/14 to 31/05/14 there have been a total of 12 Incidents which were mainly of a routine nature with no significant matters of note.

Between the 01/06/14 to 29/06/14 there have been a total of 6 Incidents which were mainly of a routine nature with no significant matters of note.

1 theft of a quantity of wood from Whitedykes Industrial Estate was reported. Any information should be passed by contacting Police by telephoning 101.

1 incident of persons within vans attempting to sell tools in the Cromarty area.

Any local / Area Command / Divisional / Police Scotland updates / key messages

Crime Reduction – Performance in this area continues to be good with overall crime being reduced. This continues to promote Police Scotland's ethos of Keeping People Safe.

Drugs – This continues to remain a high priority for the Ross & Cromarty Area Command. The last month has seen significant detections and seizures of drugs both in relation to personal and dealing quantities of drugs. This will remain an area of focus as it affects the community as a whole. Any information received will be given a high priority.

If you have any information about a specific crime you can contact the independent charity Crimestoppers anonymously on 0800 555 111 or online at crimestoppers-uk.org. If your call is not an emergency call 101. No personal details are taken, information is not traced or recorded and you will not go to court.

Doorstep Crime/Bogus Tradesmen – This continues to be a national focus which is being targeted along with partner agencies such as trading Standards. The following information is of particular note to any person encountering such persons;

Doorstep Selling Cancellation Rights

The Consumer Contracts (information, Cancellation and Additional Charges Regulations 2013 apply to contracts for goods and services costing over £42 which are entered into off-premises e.g. in a person's home or at their place of work. Traders are required to provide the consumer with a written notice informing them they have a seven day cooling off period during which they can change their mind and cancel the contract. This notice should give information on how to cancel and a detachable slip to enable this to be carried out.

Failure to provide this notice in writing means that the contract is unenforceable and also gives rise to a criminal offence with a maximum penalty of a £5,000 fine.

Appendix B

Agenda Item 8.

Cromarty & District Community Council

Committee Meeting 30th June 2014

Agenda Item 8 - Victoria Hall Report

1. The AGM will have just seen the audited accounts for the Hall's activities and as a result of another successful year, the VHMC was able to proceed with the re-surfacing of the main Hall floor. This work was successfully completed during the week commencing 16th June for the cost as quoted in the last report. Before this work we also completed a schedule of minor works all over the building. The final decorating work to the entrance area as well as the main Hall will now be started later next month. It was hoped to have completed this decorating earlier but a lack of willing local decorators has meant that the VHMC has had to extend its search for decorators to quote.

ACTION - Information only, no action required.

2. Youth Café Report - attached.

ACTION - Information only, no action required.

3. The VHMC has received a request from the Gala Day Sub-Committee for the C&DCC to make an application for a one hour extension to the Victoria Hall's Public Entertainment Licence for the 2014 Gala Day on Saturday 16th August. Currently this Licence requires all bookings to cease at midnight. The VHMC has discussed this request, and although they unanimously agree that the usual limit of midnight is the correct balance between allowing adequate entertainment time and the needs of the local community not to be disturbed by activities in the Victoria Hall at anti-social hours, they are happy to support a one-off application and propose that the C&DCC make the necessary application subject to the following conditions -

a) That this application is strictly a one-off decision and should not be regarded as a precedent for other such requests. Any such future Gala Day requests would be considered on their own merit.

b) That the Gala Day Sub-Committee make suitable arrangements to ensure that entry to the Hall is supervised at all times during the booking and that under no circumstances is alcohol to be consumed on the premises by anyone under the legal age limit.

- c) That the Gala Day Sub-Committee monitors activity outside the Hall and immediately reports any anti-social behaviour to the police.

The VHMC has also been told that the Gala Day Sub-Committee intends to apply for a licence to sell alcohol at the evening Ceilidh. If successful with the above PEL extension, this will also be until 1 a.m.

ACTION - Members asked to AGREE instructing the VHMC to make the necessary application on behalf of the C&DCC.

Vivienne Plampton

Appendix C

Agenda item 8

Cromarty Youth Café Report for the Community Council - March - June 14

Over the past few months we have been very busy in the Youth Café with

- Dancing Class- each week there are around 10 - 15 girls turn up each week and all have great fun. The girls are doing really well with their dancing. On the 16th of May most of the girls performed the BIG Dance Pledge which is a dance that was showcased around the world live at either 1pm or 7pm at the Eden Court as part of the Breakin Convention. The girls are now learning a dance for a flash mob at the Queens Baton Relay in Dingwall on the 11th July.
- Jnr Youth Café - the Jnr youth café is very busy to date with each week doing a range of activities, Nerf Wars, Dodgeball, Football, Badminton and some arts and crafts, as well as baking with the new baking equipment that we got, Each week they are taking part in tennis session on a Monday from 4pm -6pm. Each week there are 2 or 3 volunteers that help with Jnrs and they are gaining hour for their saltire award.
- Snr Youth Café - the Snrs have been busy with different activities, Football, Tennis and Bubble Ball Football, Great fun had by all.

- Football with Ross County - on Wednesday nights the Jnrs and Snrs have had the opportunity to take part in football training with Ross County, lots of fun had by all of the young people taking part.
- Sailing Project with Simon - this project is going great; all of the young people love the opportunity to sail. With the young people sailing they got the opportunity to go on board and View the T.S Royalist (a Sea Scouts, Land Scout, Police Cadets, Boys Brigade and many other cadets on board the s ship) then we were invited to a BBQ with them. It was an amazing night.
- Chanter Class - The Chanter Group are doing amazing, they opened there School sports day and each week they are practicing in the park with over 50 people coming to watch them practice. Well done Boys & Girls.
- Tennis - every Saturday there is Tennis Lesson for Young people and adults these have been a huge success and all of the young people's tennis skills have improved so much. On a Monday evening I take the young people the tennis courts for some more coaching so that in the summer holidays we can set up a tournament.

Fraser Thomson

Appendix D
Agenda item 9

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 9 - Treasurer's Report</u>				
<u>Period: 28th April to 29th June 2014</u>				
<u>General Income</u>				
Publications Sales	£	162.00		
Less:				
<u>General Expenditure</u>				
Secretarial Services - April meeting	£	50.00		
Subs & Fees - Data Protection Fee	£	35.00		
Increase/(Decrease) in Accumulated Fund		£77.00		
<u>Fund Income</u>				
Less:				
<u>Fund Expenditure</u>				
Monday Club Fund - April & May Lunches	£	263.25		
Increase/(Decrease) in Other Funds		£(263.25)		
<u>Net Assets</u>				
Accounts Receivable @ 29.06.14	£	70.00		
Accounts Payable @ 29.06.14	£	-00		
Bank & Cash in hand balances as @ 29.06.14	£	7,577.00		
Total Net Assets at 29th June 2014		£ 7,647.00		
<u>Comprising:</u>				
Community Council Accumulated Fund	£	1,464.96		
Provision for Guide Book reprinting	£	717.50	287 sold at £2.50 cost =	£ 717.50
Seaplane Plinth Fund	£	820.13		
Bonfire Night Fund	£	742.84		
Splash & Dash Fund	£	945.74		
Monday Club Fund	£	266.30		
Lonna's Lights Fund	£	179.64		
Gala Day Fund	£	2,509.89		
		£ 7,647.00		
Vivienne Plampton 29.06.14				

Appendix E
Agenda item 14

New Planning Application

14/02225/FUL | Erection of extension to rear of house | 29 Bayview Crescent Cromarty IV11 8YP – Pending Consideration

14/01681/FUL | Erection of extension to house to form self-contained residential unit | Jalidor Bayview Crescent Cromarty IV11 8YP- Pending Decision

Update on Planning Applications

Out of area Scoping Applications

14/01751/SCOP | Erection of 3 x 2.5MW wind turbines, height to tip 100m & associated infrastructure & access tracks | Land 4km South West Of Balintore Ross-shire